

#### **PHILOSOPHY**

UBL is committed to operate and grow its business in a socially responsible way. We aim to bring about sustainable development by balancing the commercial and economic progress with the social and environment development.

We strive to reduce the impact of our business on the surrounding environment. Our CSR initiatives are focused to improve the quality of lives of the communities residing in the vicinity of the manufacturing units.

## **GUIDING PRINCIPLES**

- I. Conduct our operations with integrity and respect for the interest of all our stakeholders in alignment with our Code of Business Conduct.
- II. Leverage our resources, expertise, services, relationships and influence, for the benefit of our communities and our community partners.
- III. Regularly monitor outcomes of our initiatives and publicly report on our progress in a transparent and effective manner.

# **FOCUS AREAS**

The following focus areas have been carefully chosen to maximize the output of the corporate social responsibility initiatives:

• <u>Water</u>- The primary raw material for all UBL products is water. The ability to manage our water footprint is inextricably linked to the success of our business and the local communities that we operate in.

Through our sustainability efforts, UBL is constantly striving to reduce fresh water consumption in production of beer and is also consistently working towards recycling of waste water coming out of production. Through our CSR interventions we aim to address the rising water crisis by focusing on:

Water Conservation: UBL's water conservation program aims at identifying and implementing large-scale projects to enable water replenishment and recharge. These projects put the run-away rainwater to effective use and help improve the ground water levels which ultimately relieves the community of its water woes. Rainwater harvesting is an important part of this initiative and has been implemented at various places.

**Safe Drinking Water:** UBL understands that a large percentage of our population still endures the daily struggles to access safe drinking water. Its initiatives are aimed at equipping the communities around its breweries with technology that ensures them of water safety and security.

- Responsible Consumption of Alcohol Promoting the message of responsible consumption of alcohol among the masses is a critical objective for UBL. Sensitisation and awareness generation for the same is what UBL is working towards through its initiatives which focus on creating awareness through behavioural change communication.
- Women Empowerment- UBL is committed to ensure a more equal world and provide opportunities to women enabling them to improve their socio-economic status. The initiatives will support women through various initiatives including skill-based training, scholarships, research, innovation and accelerator programmes. We will also provide grants to women from early-stage innovators and incubators to develop tech enabled solutions in the areas of water and responsible consumption of alcohol. This focus area will also support rural women in different areas as per the requirements of the communities.
- <u>Community Development-</u> UBL responds to the local needs of its co-communities by supporting specific community requirements specially during times of stress like natural disasters.

## CSR SPEND:

In accordance with Section 135(5) of the Companies Act, 2013 (the Act), UBL is committed to spend at least 2% of its average net profits made during the three immediately preceding financial years in some of the identified activities that are listed in Schedule VII. In case of any surplus arising out of CSR projects, the same shall not form part of business profits.

# **IMPLEMENTATION PROCESS**



- Need based
- Goal based
- Needs assessment



- · Regional presence
- Sense of local context and language
- Past experience in implementing similar projects in the area
- 3 Invite multiple proposals
- Invite proposals basis a needs assessment
- · Compare and shortlist
- Approval on Projects by MD & CFO
- Finalise NGO and initiate project
  - Visit select NGO project sites to understand their work (if not an existing partner)
- Approvals and MOU

- Monitoring and supervision
  - Regular visits with NGO partners
    Participate in
  - Participate in community discussions
  - Meeting local authorities

United Breweries Limited shall implement its CSR programmes either directly or through partnerships with reputed non-profit organizations having expertise in the selected thematic areas.

The CSR initiatives shall be centrally driven by the Head-CSR at the Corporate Office under the guidance of the Head of Corporate Affairs. The responsibility of identification of project opportunities and allocation of funds would rest with the corporate office.

The Brewery HR leads would be responsible for supervision and monitoring of the local community interventions.

# PARTNER SELECTION PROCESS

United Breweries Limited implements its major CSR projects through established NGOs with expertise in the desired thematic areas and a good connect with the local community. A partner selection involves the following broad steps:

- Partner Identification
- Partner Assessment
- Due diligence
- Proposal discussion and final selection

# PARTNER IDENTIFICATION

Identifying a pool of organizations that can be possible partners is the first step in finding an appropriate partner for implementing a CSR project. A preliminary identification of the probable partners is done using the following methods:

- 1. Secondary Research: Once a location is identified, a secondary research is undertaken to identify NGOs that are working in that or nearby regions. The websites of the NGOs are referred to for detailed information on the NGO and its experience. Further research is done to understand the nature of projects done across the identified thematic areas. If the experience seems relevant, an introduction follows to explain the organization and gauge the NGO's willingness to work in the chosen theme and region.
- 2. **Professional network:** With experience of working in the sector over the years and having a network helps locate and identify several relevant NGOs. The experience of having worked with the NGOs is beneficial and Industry connect helps as well. Other corporates working on the selected themes sometime help identify partners as well. HR managers at the brewery are usually well connected with other HR managers in the nearby industries. They sometimes help identify several partners with whom a dialogue can be established.
- 3. **Networking at Conferences and Conclaves:** A lot of networking happens during conferences and conclaves where one gets to meet representatives of NGOs and understand their work. Such platforms form the basis of identifying partners that the organization can work with.

#### PARTNER ASSESSMENT

The prospective partners are introduced to the basic objective of the project which is usually a broad idea at the stage of partner identification. Based on mutual willingness to work on the chosen thematic area, the dialogue is taken further.

The next step is to undertake field visits to the NGOs project locations to understand and assess their work. Discussions are held to understand the work ethics of the NGO, their processes and systems. They are encouraged to share their experiences and learning of similar projects. Relevant project related documents are requested for from the NGO to establish a better understanding of their work and experience.

In several cases, the model/technology, if any, of the NGO is to be assessed and is done during the visit apart from their implementation methodology.

#### **DUE DILIGENCE**

Due diligence measures include collecting relevant documents from the NGOs, including:

- 1. Organizational profile
- 2. Certificate of Registration-12A
- 3. CSR Registration number
- 4. Pan card
- 5 80G Certificate
- 6. FCRA Certificate
- 7. Audited financial statements for the last three years
- 8. Memorandum of Association
- 9. Cancelled cheque

The documents are shared with the legal team for vetting.

## PROPOSAL DISCUSSION AND FINAL SELECTION

Once partners are shortlisted, proposals are invited based on which discussions are held. Every component of the proposal is thoroughly discussed and deliberated upon. The shortlisted partners meet with the Managing Director (MD)/Head of Corporate Affairs to present about their organization, their capabilities and experience. Based on their discussion with the MD/CSR-Head, a partner is selected for a project.

The final selection is followed by introducing the NGO team to the team at the brewery (HR and Unit Head) around which the projects are proposed. The NGO highlights its experience and expertise in the meeting. The Needs Assessment procedure is explained to the Brewery team. Discussions on the expectations from the project as well as sharing of experience with the local community (by the brewery team) are held during this meeting with the objective of familiarizing the NGO with the local situation, if they are not already aware.

The brewery team and the NGO, together, decide the priority villages where the needs assessment is to be conducted, following which a detailed participatory need assessment (PNA) is undertaken by the NGO. Basis the PNA report, the final project is identified, planned and implemented.

# MONITORING AND EVALUATION

A robust system of monitoring has been put in place to ensure effective implementation of planned CSR initiatives. An online monitoring platform has been developed to track the progress of the programmes. The project sites are visited on a regular basis by brewery HR team and the HO CSR team to understand the physical progress. A third party is also appointed to review CSR interventions on a regular frequency to ensure unbiased impact evaluation

## **COMMITTEE FOR CSR**

As per the Companies Act 2013, the Company must set up a Corporate Social Responsibility Committee with representation by a minimum of three Directors of the Board, with at least one of them being an Independent Director. The CSRC will be responsible for formulation and approval of the company's CSR Policy, the activities to be undertaken and monitoring the CSR Policy and programmes on a regular basis.

The members of the CSR Committee are:

Mr. Stephan Gerlich, Chairman

Mr. Rishi Pardal, Member

Mr. Berend Odink, Member

Mr. Christiaan Van Steenbergen, Member

Ms. Kiran Mazumdar Shaw, Member

# **REPORTING**

UBL monitors the progress of CSR projects and reports to the board of directors and the CSR Committee once in every quarter. The Company reports CSR performance in its annual report and CSR report as per the structure and format prescribed.

## AMENDMENTS TO THE CSR POLICY

The Board of Directors of the Company shall have the powers to revise/modify/amend this Policy from time to time, as the Board may think fit, based on the recommendations to be made by the CSR Committee to confirm to the revision/ amendment, if any, to be made to the CSR Rules by the MCA, under the Companies Act 2013.